



## **Municipal Utility Locator**

### **Regular Full Time**

**Requisition ID: 3365**

**Salary Range: \$28.47 to \$28.92 Hourly**

*This is a new position that will be evaluated by the Joint Job Evaluation Committee. The rate may be adjusted pending the outcome of the job evaluation process.*

The City of Markham is proud to be recognized for the 3<sup>rd</sup> consecutive year as one of Canada's Best Employers, and ranked in the top three for Government Services by Forbes and Statista Inc! The City of Markham is a dynamic and change-oriented leader that stands out from other Canadian municipalities. The recipient of multiple environmental awards, we are recognized for our innovative sustainability and urban planning initiatives as much as for our fiscal accountability. More than 353,000 residents call Markham home and benefit from our rich heritage, culturally diverse environment, vibrant local economy and focus on quality of life.

Applications are now being received for the above position in the Environmental Services Department within the Community Services Commission. While all applications will be received, current members of CUPE 905 (Outside Workers) will be given first consideration. To apply, please submit your resume and cover letter online at [www.markham.ca/careers](http://www.markham.ca/careers) by **May 12, 2023**.

**Join us and make a lasting difference!**

### **Job Summary**

Reporting to the Waterworks Supervisor, assist with the operation and maintenance of the City of Markham water distribution, wastewater collection, and stormwater systems in accordance with departmental policies, procedures, and regulatory compliance. Conducts utility locate services for residential and commercial customers including water, wastewater, storm, streetlights and traffic signals underground infrastructure. Provide assistance through a supporting role in the maintenance and immediate repair of the overall water/wastewater and stormwater infrastructure system and assets; provide associated customer service, general labour and equipment maintenance.

### **Key Duties and Responsibilities**

- Perform locate services for residential and commercial customers including water, wastewater, storm, streetlights and traffic signals underground infrastructure assets for both, regular and emergency requests. Operates various electromagnetic locating equipment including receiver and transmitters designed to assist in the locating and verifying of underground infrastructure. Creates digital locate sketches through computer applications, computerized management systems (EAM Lucity) and prepare documentation verifying marked underground infrastructure. Mark lines using colour flags and / or paint that are specified for each utility asset class.
- Review and verify City's owned infrastructure records regarding excavation locations, and construction plans to determine the location of the infrastructure.
- Perform manual labour, generally as part of a crew, to perform routine non-licensed water and wastewater operator required activities waterworks maintenance/repair work as assigned.
- May participate in the Waterworks Operation & Maintenance Standby rotation as assigned (24 hour, 7 days/ week rotation).
- Perform miscellaneous shop duties, including maintenance of facilities, equipment and vehicles to ensure optimal performance and safe working conditions, including assisting sanitary and storm CCTV and/or flushing, valve exercising, sod restoration, hydrant snow shoveling, etc.



- May provide after hours services as required, including locates, immediate repairs and/or protection measures to ensure public health and safety as well as system integrity.
- Other duties as assigned.

### **Minimum Education and Experience Required**

- Minimum high school diploma.
- Completion of the Damage Prevention Technician Program by the Ontario Regional Common Ground Alliance (ORCGA)
- Completion of the Ontario One Call's Professional Locate Administrator Course (PLAC).
- Minimum Class G driver's licence; DZ preferred. Must have a clean driver's abstract as approved by the City of Markham and be able to upgrade to a DZ licence. As a condition of employment you will be required to provide a satisfactory driver's abstract.
- Demonstrated 1-3 years of experience and/or technical skills in utility locates for streetlights, traffic signals, and survey utility.
- Ability to skillfully operate and perform routine maintenance and inspections on a full range of vehicles, equipment and tools required for the duties as described above.
- Must be physically able to perform bona fide duties of the job including heavy lifting, work outdoors and independently throughout the year.
- Ability to distinguish colours for marked utilities.
- Must be willing and available for overtime and able to work after hours and holidays as directed and required.
- Demonstrated experience in municipal Water/Wastewater/Storm Works, Streetlights and Traffic Signal location, and municipal underground assets operations and maintenance.
- Ability to operate various electromagnetic locating equipment including receiver and transmitters designed to assist in the locating and verifying of underground infrastructure.
- Experience in completing digital locate sketches through computer applications, computerized management systems and prepare documentation verifying marked underground infrastructure.
- Demonstrated understanding of municipal infrastructure drawings as it applies to construction plans to determine the location of the infrastructure.
- Excellent interpersonal, time/project management, organizational, analytical, recordkeeping, work prioritization, problem-solving and leadership skills.
- Team player with demonstrated ability to work collaboratively with others to achieve department objectives. Deals honestly and fairly with others, showing consideration and respect for individual differences. Does own share of work and assume additional responsibilities to facilitate the achievement of team goals. Seek assistance from others as needed. Assists other team members.
- Excellent work habits; good judgement; dependable, reliable, customer service attitude, time management, problem solving and record keeping skills required.
- Demonstrated ability to provide excellent customer service by responding to customer's needs in a timely, professional, helpful, and courteous manner, regardless of customer attitude. Follow up with customers during and after delivery of services to ensure needs have been met.
- Basic understanding and comprehension of Ontario Safe Drinking Water Act, Ontario Water Resources Act, Occupational Health and Safety Act, Ontario's Drinking Water Quality Management Standard and associated Regulations is an asset



### Core Behaviours

- **Service Excellence:** Meets or exceeds service standards when interacting with customers in the community and in the organization.
- **Change & Innovation:** Responds positively and professionally to change and helps others through change.
- **Teamwork & Relationship Building:** Interacts with others in an inclusive, collaborative and respectful way that creates effective working relationships.
- **Communication:** Communicates in a clear, professional and respectful way; demonstrates active listening.
- **Accountable & Results Oriented:** Demonstrates ethical behaviour and accountability, aligns with City values, and abides by relevant policies and legislation.
- **Management & Leadership:** Demonstrates self-management, professionalism and engagement; leads by example.

The City of Markham is committed to inclusive, accessible and barrier free employment practices and to creating a workplace that reflects and supports the diversity of the community we serve. Please let us know if you require an accommodation and we will work with you to ensure a barrier free hiring process.

The City of Markham has established a mandatory vaccination requirement for staff related to the COVID-19 pandemic. As a result, should you be a successful candidate for a position with the City of Markham you will be required to provide proof of 2 Health Canada approved vaccination doses upon a conditional offer of employment. Should you require accommodation in accordance with the Human Rights policy with respect to your vaccine status, you will be required to disclose that at the time of conditional offer so that an accommodation can be developed prior to your start date.