



Articulation Agreement

Southern New Hampshire University – College of Online and Continuing Education
and
Howard Community College

I. PURPOSE

Southern New Hampshire University (SNHU) and Howard Community College (HCC), in the spirit of academic cooperation, and in order to facilitate the transfer of graduates of Howard Community College to Southern New Hampshire University - College of Online and Continuing Education (SNHU-COCE), hereby do enter into an academic articulation "Agreement". Successful implementation of the Agreement is dependent upon communication of its content to all involved participants and the assumption of responsibility by both institutions for such communications.

II. TRANSFER PATHWAY(S)

1. As SNHU is regionally accredited, all academic course work in which a student has earned a grade of "C-" or higher is fully transferable based on the attached course equivalents. Up to 90 credits may be accepted in transfer toward a bachelor's degree program.
2. Based on the course equivalency tables attached (see Appendix 1), SNHU College of Online and Continuing Education guarantees transferability of all credits outlined in the following Howard Community College associate degrees to their corresponding SNHU-COCE bachelor's degrees:
 - AA Business Administration to BS Business Administration
 - AA General Studies-Liberal Arts to BA General Studies
 - AA Nursing to BS Nursing (RN-BSN)
3. Any students enrolling at SNHU College of Online and Continuing Education may transfer up to 90 credit hours for a bachelor's with unlimited CLEP, DANTES and Excelsior, military training (based upon a transcript from the American Council on Education (ACE), College Credit Recommendation Service or Community College of the Air Force (CCAF) transcript) and ACE or National College Credit Recommendation Service (NCCRS) credits - providing students meet residency requirements. Transfer credit is awarded based on degree program requirements. Residency requirements equate to 30 credit hours or 10 classes.



III. TERMS

1. During the Term of this Agreement, each Howard Community College Alumni, Employees, Employee's Family members (spouses, domestic partners, children, siblings, and parents), and Retirees who identifies Partner on his or her COCE discount application will receive a 10% tuition discount. In addition, Howard Community College Alumni, Employees, Employee's Family members (spouses, domestic partners, children, siblings, and parents), and Retirees who enroll in the University's COCE graduate program will receive a waiver of the application fee normally required by the University. No application fee waiver, tuition credit, or refund shall be made retroactively for any Howard Community College Alumni, Employees, Employee's Family members (spouses, domestic partners, children, siblings and parents), and Retirees already enrolled at the University on the date of execution of this Agreement; however, the tuition discount shall be applied to such Alumni, Employees, Employee's Family members (spouses, domestic partners, children, siblings and parents), and Retirees for course enrollments following the execution of this Agreement.
2. SNHU College of Online and Continuing Education may change its tuition rates at any time at its sole discretion and the reduction will be calculated based on the current tuition in effect for the applicable academic term for the enrolled program. Eligible employees and alumni shall not be entitled to any other reduction and are subject to all other admission and continuation requirements as set forth in the respective Southern New Hampshire University policies and catalogs.
3. Southern New Hampshire University - College of Online and Continuing Education agrees to provide Howard Community College, at their request, an annual update of student enrollment, to include general data on how many students have transferred to SNHU College of Online and Continuing Education.
4. The parties will comply with all provisions of the federal Family Educational Rights and Privacy Act ("FERPA") in all disclosures of FERPA protected information between HCC and SNHU. For example, the parties may be able to share personally identifiable information from a student's record for purposes related to a student's enrollment or transfer, per 34 C.F.R §§ 99.31 (a)(2) and 99.34. Also consistent with FERPA, the parties shall use reasonable methods to ensure that they provide only those education records that are necessary to the purpose for the disclosure as permitted under FERPA. Nothing in this Agreement may be construed to allow the parties to maintain, use, disclose, or share student record information in a manner not allowed under applicable laws or regulations.
5. This Agreement is effective as of the date of the fully executed document and shall continue until terminated. Both parties must approve amendments to the Agreement in



writing. Either party may terminate the Agreement without cause upon 90 days written notice to the other party. Notwithstanding the foregoing, either party may terminate the Agreement immediately in the event that participation under the Agreement may give rise to a violation of any requirement of federal or state law or regulation or the requirements of any accrediting agency having jurisdiction.

6. Admission criteria, academic requirements, and other admission requirements will be subject to the applicable academic catalog accessed through snhu.edu at the time of the students' admission. Students who have begun their SNHU program of study or students in the process of enrolling prior to the effective date of any without cause termination will be grandfathered in to continue receiving the discount offered in this Agreement until such time such students complete or discontinue enrollment in their program.
7. Transferability of third- party course work will be evaluated on a case-by-case basis.
8. This Articulation Agreement is based on the current curriculum of both educational institutions. Each institution is responsible for notifying the other of any substantive changes to the curriculum. Both institutions annually shall review this agreement.
9. The parties grant to each other a non-exclusive, non-transferable license to use each other's trademarks and service marks in furtherance of the articulation coordination detailed herein or in a manner solely for the purpose of identifying and communicating the existence of the relationship to Howard Community College's students and alumni. Use of trademarks, service marks and logos will comply with use policies of the originating institution. The parties shall discontinue the use of the licensed marks and return all files and materials containing the licensed marks supplied by the owner at termination or expiration of the Agreement. Neither party grants to the other any interest in the other party's trademarks. Should either originating institution request, in writing, that a particular use of the originating institution's trademarks and/or service marks be discontinued, the non-originating institution shall cease and desist such use of the trademarks and/or service marks.
10. Howard Community College agrees to notify students of transfer opportunities to SNHU College of Online and Continuing Education, to collaborate with SNHU College of Online and Continuing Education on other forms of transfer communication and to host SNHU representatives on campus for recruitment activities during the academic school year.
11. "Reverse Transfer" allows students to transfer course work from SNHU back to HCC to complete requirements for the associate degree. This program is specifically designed to allow students to receive the advantages pursuant to completion of the associate degree when they leave HCC prior to degree completion. SNHU and HCC will work to develop a reverse transfer process to provide students with the opportunity to complete the associate degree while working on their SNHU bachelor's degree. Student records will be



exchanged between SNHU and the colleges of HCC for this purpose, strictly adhering to all privacy regulations and ensuring compliance with FERPA. Criteria for reporting will be determined by both institutions when the reverse transfer process is launched. Notwithstanding the foregoing, the Parties are not obligated to enter into any reverse transfer agreement in the absence of a signed, written agreement detailing these obligations.

12. The parties hereto will have the relationship of independent contractors for all purposes. Each will have complete control over its own performance and the details for accomplishing its own obligations under this Agreement. In no event will the agents, representatives or employees of one party be deemed agents, representatives or employees of the other.
13. This Agreement may be executed by a duly authorized representative of each party, either by electronic or facsimile transmission, each of which will be considered an original.

IV. CONTACTS FOR COORDINATION:

All notices and other communications required hereunder by either party to the other shall be in writing, delivered personally, by certified or registered mail, return receipt requested, or by overnight courier, and shall be deemed to have been duly given when delivered personally or received when using overnight courier or three business days after being deposited in the United States mail, postage prepaid, addressed as follows:

If to Southern New Hampshire University:

Gayla Freelon, Sr. Director, University Partnerships
Southern New Hampshire University
College of Online and Continuing Education
2500 North River Road
Manchester, NH 03106

If to Howard Community College:

Mary O'Rourke, Director of Admissions and Advising
Howard Community College
10901 Little Patuxent Parkway
Columbia, MD 21044

or to such other persons or places as either party may from time to time designate by written notice to the other.

4.23.21D



DATE: 9/16/2021

DocuSigned by:

Jennifer Batchelor

66463D0699846E...

Dr. Jennifer Batchelor
Sr. Vice President, SNHU Global Campus
Southern New Hampshire University

DocuSigned by:

Dr. Kathleen Hetherington

A542D2EB5EEA456...

Kathleen Hetherington, Ed.D.
President
Howard Community College

DocuSigned by:

Gayla Freelon

23EA575AD1F94AD...

Gayla Freelon, MBA
Manager of Agreement
Sr Director, Academic Alliances
Southern New Hampshire University

DocuSigned by:

Dr. Jean Svacina

D248D64AA871408...

Dr. Jean Svacina, Ph.D.
Vice President of Academic Affairs
Howard Community College



Howard Community College to Southern New Hampshire University Online

- Students who transfer with a conferred associates degree are entitled to a 10% tuition reduction accessed through mySNHU.edu.
- This guide serves as a mapping tool for students. Individual student evaluations will vary.
- Please contact Admission at 1-800-668-1249 or Academic Alliances at AcademicAlliances@snhu.edu.

Howard Community College AA Business Administration Course Requirements	Cr	Southern New Hampshire University Online BS Business Administration	Cr
Courses in bold are the associate degree required courses.		General Education Core Requirements	42
ENGL121 College Composition	3	ENG 122 English Composition I	3
		ENG 123 English Composition II	3
MATH138 Statistics	3*	MAT 240 Applied Statistics	3
CMSY110 Computer Concepts, Applications, & Ethical Considerations	3	SNHU 107 or Free Elective for students transferring 12+ credits	3
SPCH101, 105, 110, OR 175	3	IDS 100 or Free Elective for students transferring 12+ credits	3
Arts & Humanities - Critical & Creative Thinking Core (ARTS, DANC, ENGL, FILM, HUMN, MUSA, PHIL, THET)	3	EFAH: Fine Arts and Humanities Requirement (ENG, FAS, HUM, LIT, MUS, PHL, LAR, LAS, LFR, LSP, LAN, LMA, HUM 100, or HUM 200)	3
BMGT203 Business Ethics	3	EFAH: Fine Arts and Humanities Requirement (ENG, FAS, HUM, LIT, MUS, PHL, LAR, LAS, LFR, LSP, LAN, LMA, HUM 100, or HUM 200)	3
ECON102 Principles of Economics (Micro)	3	ECO 201 Microeconomics (ESBS)	3
ECON101 Principles of Economics (Macro)	3	ECO 202 Macroeconomics (ESBS)	3
MATH145 Business Calculus	3	ESTM: Science/Technology/Mathematics Requirement (BIO, CHM, CS, ENV, GEO, GRA, IT, MAT, PHY, SCI, IHP 340, PHL 214, SCI 100, or SCI 200)	3
Biological & Physical Sciences - Scientific Reasoning Core with Lab	3*	ESTM: Science/Technology/Mathematics Requirement (BIO, CHM, CS, ENV, GEO, GRA, IT, MAT, PHY, SCI, IHP 340, PHL 214, SCI 100, or SCI 200)	3
Social & Behavioral Sciences - Global Competency Core (HIST)	3	EHIS: History Requirement (HIS, HIS 100, or HIS 200)	3
History (HIST) Elective	3	EHIS: History Requirement (HIS, HIS 100, or HIS 200)	3
SNHU Course		Choose one (1) Seminar Course: IDS 400, IDS 401, IDS 402, IDS 403, or IDS 404	3
Howard Community College Courses		SNHU Business Core	30
ACCT111 Principles of Accounting I	3	ACC 201 Financial Accounting	3
ACCT112 Principles of Accounting II	3	ACC 202 Managerial Accounting	3
BMGT151 Business Law I	3	BUS 206 Business Law I	3
		BUS 210 Managing and Leading in Business	3
		BUS 225 Critical Business Skills for Success	3
		BUS 400 Driving Business Opportunities	3

Continued on next page



Howard Community College AA Business Administration Course Requirements	Cr	Southern New Hampshire University Online BS Business Administration	Cr
Howard Community College Courses		SNHU Business Core (Continued)	Cr
		FIN 320 Principles of Finance	3
BMGT205 Principles of International Business	3	INT 220 Global Dimensions in Business	3
		MKT 205 Applied Marketing Strategies	3
		QSO 321 People, Planet, and Profit	3
Howard Community College Courses		SNHU Major Course Requirements Maximum of 6 credits in any one prefix	15
BMGT145 Principles of Management	3	OL 215 Principles of Management	3
BMGT100 Intro to Business & Organization	3	3 credit(s) from subject(s): ACC, ADV, BUS, ECO, FIN, FMM, FMK, HCM, IHP, INT, MGT, MIS, MKT, OL, PAD, QSO, SPT, or TAX	3
ACCT OR BMGT Elective	3	3 credit(s) from subject(s): ACC, ADV, BUS, ECO, FIN, FMM, FMK, HCM, IHP, INT, MGT, MIS, MKT, OL, PAD, QSO, SPT, or TAX	3
		3 credit(s) from subject(s): ACC, ADV, BUS, ECO, FIN, FMM, FMK, HCM, IHP, INT, MGT, MIS, MKT, OL, PAD, QSO, SPT, or TAX within range of course numbers 300-499	3
		3 credit(s) from subject(s): ACC, ADV, BUS, ECO, FIN, FMM, FMK, HCM, IHP, INT, MGT, MIS, MKT, OL, PAD, QSO, SPT, or TAX within range of course numbers 300-499	3
Howard Community College Courses		SNHU Free Electives	33
HUMN115 Entrepreneurship & Creativity	3		
Biological & Physical Sciences - Scientific Reasoning Core	3		
General Elective	4		
Excess Credit from 4 Credit Courses	2		
Free Electives	21		
Howard Community College Degree Credits	60-90	SNHU Online BS Business Administration Credits Required	120

Revision: 2019/2020 Academic Year

Transfer Credit Policy

* Excess general education credits are transferred as free elective credit, if available.

- This guide serves as a mapping tool for students and is based upon SNHU Online 2021/2022 Academic Catalog at time of enrollment and this institution's equivalent academic year. Transfer equivalents earned prior or subsequent to this academic year will be evaluated on a case-by-case basis for transfer equivalency.
- Students must earn a grade of C- or better for course transfer.
- Students may transfer up to 90 credits if previous credits earned meet SNHU Online's degree requirements and academic standards for transfer.
- Students must take at least 30 credits (10 classes) at SNHU Online to be awarded a bachelor's degree.



Howard Community College to Southern New Hampshire University Online

- Students who transfer with a conferred associates degree are entitled to a 10% tuition reduction accessed through mySNHU.edu.
- This guide serves as a mapping tool for students. Individual student evaluations will vary.
- Please contact Admission at 1-800-668-1249 or Academic Alliances at AcademicAlliances@snhu.edu.

Howard Community College AA General Studies - Liberal Arts Course Requirements	Cr	Southern New Hampshire University Online BA General Studies	Cr
Courses in bold are the associate degree required courses.		BA General Studies Core Requirements	42
ENGL121 College Composition	3	ENG 122 English Composition I	3
		ENG 123 English Composition II	3
MATH138 Statistics, MATH141 College Algebra, MATH143 Precalculus I, OR MATH181 Calculus I	3*	MAT 125, MAT 130, MAT 133, MAT 135, MAT 136, MAT 140, MAT 225, MAT 240 or MAT 243	3
Information Literacy Core	3	SNHU 107 or Free Elective for students transferring 12+ credits	3
Liberal Arts Elective	3	IDS 100 or Free Elective for students transferring 12+ credits	3
Arts & Humanities - Critical & Creative Thinking Core (ARTS, DANC, ENGL, FILM, HUMN, MUSA, PHIL, THET)	3	EFAH: Fine Arts and Humanities Requirement (ENG, FAS, HUM, LIT, MUS, PHL, LAR, LAS, LFR, LSP, LAN, LMA, HUM 100, or HUM 200)	3
Arts & Humanities - Oral Communication Core (AMSL, ARAB, CHNS, ENGL, FREN, GERM, HBRW, HNDI, ITAL, JPNS, KORE, PERS, RUSS, SPAN, THET, TURK)	3	EFAH: Fine Arts and Humanities Requirement (ENG, FAS, HUM, LIT, MUS, PHL, LAR, LAS, LFR, LSP, LAN, LMA, HUM 100, or HUM 200)	3
Social & Behavioral Sciences - Critical & Creative Thinking Core (ECON, POLI, PSYC, SOCI)	3	ESBS: Social and Behavioral Sciences Requirement (ATH, ECO, HSE, POL, PSY, SCS, SOC, SCS 100, or SCS 200)	3
Social & Behavioral Sciences Elective (ANTH, ECON, POLI, PSYC, SOCI)	3	ESBS: Social and Behavioral Sciences Requirement (ATH, ECO, HSE, POL, PSY, SCS, SOC, SCS 100, or SCS 200)	3
Biological & Physical Sciences - Scientific Reasoning Core w/ Lab	3*	ESTM: Science/Technology/Mathematics Requirement (BIO, CHM, CS, ENV, GEO, GRA, IT, MAT, PHY, SCI, IHP 340, PHL 214, SCI 100, or SCI 200)	3
Biological & Physical Sciences - Scientific Reasoning Core	3	ESTM: Science/Technology/Mathematics Requirement (BIO, CHM, CS, ENV, GEO, GRA, IT, MAT, PHY, SCI, IHP 340, PHL 214, SCI 100, or SCI 200)	3
Social & Behavioral Sciences - Global Competency Core (HIST)	3	EHIS: History Requirement (HIS, HIS 100, or HIS 200)	3
History (HIST) Elective	3	EHIS: History Requirement (HIS, HIS 100, or HIS 200)	3
SNHU Course		Choose one (1) Seminar Course: IDS 400, IDS 401, IDS 402, IDS 403, or IDS 404	3

Continued on next page



Howard Community College AA General Studies - Liberal Arts Course Requirements	Cr	Southern New Hampshire University Online BA General Studies	Cr
Major Course Requirements			Cr
IND 299 Strategies for Specialized Planning			3
Concentration Course Requirements Concentration Courses: Students will need to declare an approved concentration for the General Studies major. The concentration is determined in consultation with the student's advisor. Students may take no more than two 100-level courses in any concentration.			12
BA General Studies Concentration Options: Business Administration Essentials, Civic Engagement, Coding Basics, Communication Essentials, Creative Problem Solving, Criminal Justice Essentials, Digital Audiences and New Media, Diversity and Cultural Awareness, Environmental Studies Essentials, Essentials of Entrepreneurship, Essentials of Human Services, Essentials of Information Technology, Essentials of Narrative, Essentials of Sport Management, Ethics and Reasoning, Exploring Liberal Arts, Exploring STEM, Finance Essentials, Human Resources Essentials, Leadership Essentials, Management Information Systems Essentials, Mathematics, Professional Writing Essentials, Psychology, Social Justice Essentials, Society and Social Problems, Understanding the Past, Writing and Creative Expression			
Howard Community College Courses		SNHU Free Electives	63
Technological Literacy Core	3		
Liberal Arts Electives	6		
World Language Courses	8		
General Electives	8		
Ethics Elective	1-3		
Excess Credits from 4 Credit Courses	2		
Free Electives	24-26		
Howard Community College Degree Credits	60-90	SNHU Online BA General Studies Credits Required	120

Revision: 2019/2020 Academic Year

Transfer Credit Policy

- Excess general education credits are transferred as free elective credit, if available.
- Students must take/transfer 12 credits of 300- to 400-level coursework in the B.A. General Studies program.
- This guide serves as a mapping tool for students and is based upon SNHU Online 2021/2022 Academic Catalog at time of enrollment and this institution's equivalent academic year. Transfer equivalents earned prior or subsequent to this academic year will be evaluated on a case-by-case basis for transfer equivalency.
- Students must earn a grade of C- or better for course transfer.
- Students may transfer up to 90 credits if previous credits earned meet SNHU Online's degree requirements and academic standards for transfer.
- Students must take at least 30 credits (10 classes) at SNHU Online to be awarded a bachelor's degree.



Howard Community College to Southern New Hampshire University Online

- Students who transfer with a conferred associates degree are entitled to a 10% tuition reduction accessed through mySNHU.edu.
- This guide serves as a mapping tool for students. Individual student evaluations will vary.
- Please contact Admission at 1-800-668-1249 or Academic Alliances at AcademicAlliances@snhu.edu.

Howard Community College AA Nursing Course Requirements	Cr	Southern New Hampshire University Online BS Nursing	Cr
Courses in bold are the associate degree required courses.		General Education Core Requirements	42
ENGL121 College Composition	3	ENG 122 English Composition I	3
		ENG 123 English Composition II	3
SOCI101 Introduction to Sociology	3	SNHU 107 or Free Elective for students transferring 12+ credits	3
Mathematics Elective (MATH127 or higher)	3	MAT 130, MAT 135, MAT 136, MAT 140, MAT 230, or MAT 299	3
HUMN101 Introduction to the Humanities	3	EFAH: Fine Arts and Humanities Requirement (ENG, FAS, HUM, LIT, MUS, PHL, LAR, LAS, LFR, LSP, LAN, LMA, HUM 100, or HUM 200)	3
Fine Arts & Humanities Elective (AMSL, ARAB, ARTS, CHNS, DANC, ENGL, FILM, FREN, GERM, HBRW, HNDI, HUMN, ITAL, JPNS, KORE, MUSA, PERS, PHIL RUSS, SPAN, THET, TURK)	3	EFAH: Fine Arts and Humanities Requirement (ENG, FAS, HUM, LIT, MUS, PHL, LAR, LAS, LFR, LSP, LAN, LMA, HUM 100, or HUM 200)	3
PSYC101 General Psychology	3	PSY 108 Introduction to Psychology (ESBS)	3
PSYC200 Lifespan Development	3	PSY 211 Lifespan Development (ESBS)	3
BIOL203 Anatomy & Physiology I	3*	BIO 205 Human Anatomy & Physiology I (ESTM)	3
BIOL204 Anatomy & Physiology II	3*	BIO 211 Anatomy & Physiology II (ESTM)	3
BIOL107 Fundamentals of Microbiology	3*	BIO 212 Microbiology (EGED)	3
Directed: MATH138 Statistics	3	IHP 340 Statistics for Healthcare Professionals	3
SNHU Course OR Waived by completion of: A previous Bachelor's degree OR Graduation from HCC's AA Nursing program after January 1, 2018	0-3	IDS 400 Diversity	3
CHEM103 Fundamentals of General Chemistry	3	General Education Requirement (ENG, FAS, HUM, LIT, MUS, PHL, LAR, LAS, LFR, LSP, LAN, LMN, ATH, ECO, HSE, POL, PSY, SCS, SOC, BIO, CHM, GEO, GRA, IHP, IT, MAT, SCI, or HIS)	3
SNHU Online Transfer Requirement			45
Students who hold an active unencumbered Registered Nurse license are awarded 45 credits for pre-licensure nursing coursework.			

Continued on next page



Howard Community College AA Nursing Course Requirements	Cr	Southern New Hampshire University Online BS Nursing	Cr
SNHU Online Major Course Requirements			30
NUR 300 Scholarly Inquiry			3
NUR 305 Information Management and Patient Care Technologies			3
NUR 315 Pathophysiology for Nurses or NUR 540 Advanced Pathophysiology Across the Lifespan			3
NUR 325 Patient Assessment and Health Literacy or NUR 545 Advanced Health and Literacy Assessment			3
NUR 350 Community and Population Health			3
NUR 400 Systems Leadership for Continuous Quality Improvement			3
NUR 440 Research & Evidenced-Based Practice			3
IHP 420 Ethical and Legal Considerations of Healthcare			3
IHP 450 Healthcare Management and Finance			3
NUR 490 Transformational Capstone			3
Howard Community College Courses		SNHU Free Electives	3
SPCH101, 105, OR 110	3		
Howard Community College Degree Credits	78-87	SNHU Online BS Nursing Credits Required	120

Revision: 2019/2020 Academic Year

Transfer Credit Policy

* Excess general education credits are transferred as free elective credit, if available.

- This guide serves as a mapping tool for students and is based upon SNHU Online 2021/2022 Academic Catalog at time of enrollment and this institution's equivalent academic year. Transfer equivalents earned prior or subsequent to this academic year will be evaluated on a case by case basis for transfer equivalency.
- RN to BSN Admission Requirements:
 - o Hold an earned diploma or associate degree in nursing from an accredited nursing program (ACEN, CCNE, and CNEA) OR state Board of Nursing approved program that prepares students for the NCLEX-RN exam
 - o Have a cumulative GPA of at least 2.5 on the degree awarding transcript OR a cumulative GPA between 2.0 and 2.49 on the degree awarding transcript with a minimum of nine (9) credit hours earned subsequent to the diploma or associate degree with at least a 2.5 cumulative GPA.
 - o Students who do not hold a nursing license and have graduated from a nursing program within three months may be admitted if they meet all other admission requirements. Evidence of licensure must be provided within three months from date of admission.
 - o If you are an RN to BSN student interested in the Accelerated RN to MSN, contact an SNHU admission counselor or your SNHU academic advisor for more information as admission into the RN to MSN program is contingent upon a 3.5 GPA and dean approval.
- Nursing students are required to maintain a B- or better in core major courses.
- Students may transfer up to 90 credits if previous credits earned meet SNHU Online degree requirements and academic standards for transfer.
- Students must take at least 30 credits (10 classes) at SNHU Online to be awarded a bachelor's degree.